

Club Manager
Wampatuck Country Club
Canton, MA

About the Club

Wampatuck Country Club is considered one of the finest 9-hole golf courses in New England. Founded in 1904, the golf course was designed by well-known golf architect, Geoffrey Cornish. The course is set on the scenic Reservoir Pond with water views from the course and the clubhouse. Wampatuck has a full membership of over 500 with a healthy mix of men's corporate, women's corporate, young adults, juniors, and social members.

About the position

The club manager will work closely with the Board of Directors, Head Golf Professional, Golf Superintendent, and restaurant/club staff to ensure the membership experience is exceptional on all fronts. The manager will be responsible for fiscal management, oversight of employees, communication with members on upcoming events, membership and recruiting issues, facility upgrades/maintenance and general membership questions and issues.

The club manager will report to the Board of Directors and will attend board meetings when requested to report on ongoing issues at the club. The manager will work closely with the house committee, golf committee and treasurer to ensure the club is meeting membership quality standards. Responsibilities include accounting and budget oversight, accounts receivable, accounts payable, vendor relations, community relations, banking, insurance, and other daily communications for the club.

The club manager will be heavily involved in the planning and oversight of club golf tournaments and outings. This will involve both member tournaments as well as outside tournaments at the club.

The club manager will oversee the third-party restaurant vendor to make the dining and social experience at Wampatuck first class. This will include working with the food and beverage committee and the restaurant staff to keep the membership updated on the kitchen and lounge schedules and events.

About the ideal candidate

The ideal candidate will be a passionate, accessible, and dependable individual. The club will rely on the ideal candidate to deliver exceptional member experiences and be a skilled communicator to both the staff and members alike. The ideal candidate will have at least three years of experience in a service-oriented industry or business/golf course management. The candidate will have a professional career record of achievement showing strong financial and business operating experience. The club manager will have experience overseeing capital improvements and will be an active and effective leader who can successfully solve problems and manage multiple issues simultaneously.

Compensation

Salary is open and commensurate with qualifications and experience. The club will offer a competitive compensation plan along with standard benefits including health benefits and paid time off.

How to apply

Interested individuals are invited to submit resumes to Wampatuck Country Club, Attn: Board of Directors, 99 Pleasant Garden Rd., Canton, MA 02021 or via email at: boardofdirectors@wampatuck.com.