



Madison Beach Club | Madison, Connecticut

Assistant Manager/Beverage Manager (Seasonal)

About the Club

For more than 75 years, Madison Beach Club has been a beloved, private, member-owned coastal retreat, offering a timeless blend of recreation, relaxation, and community. Nestled along 4,300 feet of Long Island Sound shoreline in the charming town of Madison, Connecticut—just 100 miles from New York City and 130 miles from Boston—the Club delivers a premier seaside lifestyle steeped in tradition.

The Club features an 11,400 sq. ft. clubhouse with sweeping water views, 82 private beach lockers and bathhouses, and a dynamic sailing program offering everything from informal outings to competitive regattas. Launch service to and from moorings enhances the member experience. Tennis is another signature offering, with 10 Har-Tru courts and a fully equipped Tennis Pro Shop supporting an active program for all ages.

Dining is a cornerstone of Club life, with multiple venues serving seasonal coastal cuisine and hosting a robust calendar of social events, including wine tastings, dinner dances, and themed parties. Families enjoy an engaging lineup of children's camps and activities centered around sailing, tennis, and swimming. The Club also offers six beautifully appointed extended family and friends guest rooms.

Operating daily from mid-June through Labor Day, with weekends extending from Memorial Day to late September, the Madison Beach Club continues to be a cherished destination along Connecticut's shoreline. It offers a refined, family-friendly environment steeped in camaraderie and coastal charm.

Club at a Glance

- **Total Gross Revenue:** \$3.7 million
- **Annual Dues Revenue:** \$1.7 million
- **Food Revenue:** \$508,500
- **Beverage Revenue:** \$436,100
- **Clubhouse Size:** 11,400 sq. ft.
- **Amenities:** 10 Har-Tru tennis courts, tennis courts, a pro-shop, a private beach, 82 beach lockers/bathhouses, junior sailing and tennis programs, summer camps, six guest rooms, and multiple dining venues

About the Position

As a key member of the Madison Beach Club's leadership team, the seasonal Assistant Manager / Beverage Manager plays a central role in driving the Club's beverage program and delivering exceptional member experiences throughout the high-season summer months.

This is a highly visible, hands-on role that requires an enthusiastic and service-oriented professional who thrives in a fast-paced, team-driven environment. While the primary focus is on overseeing the



beverage operation, including staffing, inventory, service, and event execution, the Assistant Manager will also collaborate across departments to ensure seamless daily operations and elevated service standards Club-wide.

What You'll Do

- Recruit, train, schedule, and lead the five person beverage team for daily service and Club events.
- Purchase, receive, inventory, and secure all beverage-related products and supplies.
- Develop and implement beverage menus, recipes, portion controls, and pricing strategies.
- Oversee the setup and breakdown of portable bars and remote POS systems for functions.
- Collaborate with the Executive Chef and management team to ensure consistently high service standards.
- Lead regular team meetings on training, product knowledge, and event execution.
- Provide hands-on support and supervision for à la carte dining and private events.
- Manage pre- and post-season beverage-related operations and transitions.
- Maintain a deep understanding of food and beverage offerings to better support the overall member experience.
- Conduct daily walkthroughs of the clubhouse and grounds to ensure readiness and consistency.
- Prepare agendas, reports, and meeting notes as required.
- Communicate regularly and effectively with the General Manager, Executive Chef, Dining Room Manager, and Events Manager.
- Uphold Club bylaws, policies, and service standards in all areas of oversight.

What You'll Bring

- 3+ years of bar management experience, ideally in a seasonal, high-volume hospitality or private club setting.
- Strong leadership and team-building capabilities with a hands-on, collaborative approach.
- Commitment to season-end organization and accountability, including wrapping up all beverage inventory, equipment, and storage areas.
- Excellent verbal and written communication skills, with a polished and professional demeanor.
- Proficiency in Microsoft Word, Excel, POS systems, and employee scheduling/timekeeping software.
- Experience managing labor scheduling, labor costs, and service coverage effectively.



- Superior organizational skills and attention to detail with the ability to multitask in a high-energy environment.
- Basic financial and inventory management knowledge, including budgeting and cost control.
- The ability to remain composed and decisive in a fast-paced, member-facing setting.
- A team-first mindset and management style that fosters positivity and accountability.

Apply for This Position

Interested candidates should complete the online candidate profile form and submit a compelling cover letter and resume for consideration to DENEHY Club Thinking Partners at <http://denehyctp.com/apply-for-a-position/>. If you have any questions or want to recommend a candidate, please contact Karen Alexander at karen@denehyctp.com.